



18 November 2024

Dear Parents/Carers

Year 11 Parent Consultation Evening

I would like to invite you to an **in-school** Year 11 Parent Consultation Evening with subject staff on **Tuesday 10 December from 4pm to 7pm.**

The consultation evening will take place in school and appointments can be booked via our online Parent Evening System.

Teachers will be seated within their faculties in the following areas:

Main Hall – Art, Design, Food & Nutrition, Photography, Business, English, Science & Mrs Wilkinson

Classrooms around the Main Hall – Humanities, Performing Arts, MFL, Maths, Computing, iMedia, PE, AQA & Learning Support

Appointment booking

Our online booking system allows you to choose your appointment time with teachers. **The online booking system will be live from 6pm on Wednesday 27 November to 6pm on Tuesday 3 December.**

Please visit <https://harrogategrammar.schoolcloud.co.uk/> to book your appointments. A short guide on how to add appointments is included with this letter. If you have any questions or difficulties, or you wish to change an appointment, please email mail@hgs.rkt.co.uk.

Please login using the following information:

- Your first name, surname and email address (as indicated on the school's system)
- Your child's preferred first name, surname and date of birth

Appointment length

Appointments will be **5-minute** slots with the teacher. Please leave 5-minute gaps between appointments to allow time for movement around school. A seating plan is attached for your guidance and information.

Who can I make an appointment with?

Appointments are on a 'first-come, first-served' basis, and are limited to 30 slots in total per teacher. In a small number of cases, not all parents can be seen by teachers with more than one Year 11 class, as with all parent consultation evenings. There is an option to add your name to a waiting list, if there is a particular teacher you would like to see. If an appointment becomes free, you will automatically be added to that teacher's appointment list.

Due to the number of parent appointments available with science teachers, if your child take triple science you will be able to see two of your child's science teachers and if your child takes combined science you will be able to see one of your child's science teachers. You will, however, be able to receive feedback across all GCSE Science courses, in the appointment(s).

Please note that many Form Tutors also teach a Year 11 class, so tutor appointments will not be available. If you wish to obtain feedback from a tutor, or from a teacher with whom you are unable to meet, please email mail@hgs.rkt.co.uk and the appropriate teacher or tutor will respond either by email or telephone.

If you wish to discuss any pastoral or general Year 11 matters, please come and see me in the Main Hall.

Harrogate Grammar School Arthurs Avenue, Harrogate, North Yorkshire HG2 0DZ
☎ 01423 531127 ✉ mail@hgs.rkt.co.uk 📘 HarrogateGrammarSchool 📧 @HarrogateGS
www.harrogategrammar.co.uk

Headteacher: Mr N Renton, Associate Headteacher: Mrs K Moat



Learning Trust Alliance Teacher Training Teaching School Hub

Attending your appointment on the evening

The school will be open from 3.55pm for parents. This allows time to prepare the rooms for the evening.

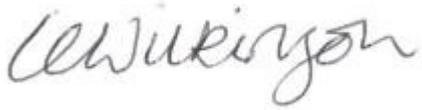
Please enter the school via Main School Reception and use the plan included in this letter to find your appointments. Staff will also be available and plans displayed across the school to help you locate the appropriate classroom. On the evening, we ask that you adhere to the 5-minute limit per appointment. We would also ask parents to avoid putting the system under pressure by instigating meetings without appointments.

Your son/daughter is invited to join you for any appointments on the evening. We feel this enables students to fully appreciate how they are progressing and what they can do to achieve their full potential.

A reminder that the application form for our Sixth Form is now available via this [link](#).

We look forward to seeing you in school.

Yours sincerely

A handwritten signature in cursive script, appearing to read 'Mrs Wilkinson', written in black ink.

Mrs Wilkinson
Year 11 Manager

Browse to <https://harrogategrammar.schoolcloud.co.uk/>

WELCOME TO THE 'HARROGATE GRAMMAR' PARENTS' EVENING BOOKING SYSTEM. APPOINTMENTS CAN BE ATTENDED VIA EITHER FRONT OR BACK DOOR. PLEASE CONFIRM YOUR ATTENDANCE BY CLICKING THE 'Log In' BUTTON. PLEASE CONFIRM YOUR EMAIL ADDRESS IS CORRECT.

Your Details

Title: Mrs, First Name: Rachael, Surname: Abbot, Email: rabbot4@gmail.com, Confirm Email: rabbot4@gmail.com

Student's Details

First Name: Ben, Surname: Abbot, Date Of Birth: 20 July 2000

Step 1: Login

Fill out the details on the page then click the *Log In* button.

A confirmation of your appointments will be sent to the email address you provide.

September Parents Evening

This is to allow parents and teachers to discuss progress and will take place on 13th and 14th September. Note that on the 13th there will be sessions available both in-person and via video call.

Click a date to continue

- Monday, 13th September: In-person & video call (Open for bookings)
- Tuesday, 14th September: In-person (Open for bookings)

[I'm unable to attend](#)

Step 2: Select Parents' Evening

Click on the date you wish to book.

Unable to make all of the dates listed? Click *I'm unable to attend*.

Choose Teachers

If there is a teacher you do not wish to see, please untick them before you continue.

Ben Abbot

- Mr J Brown (SENCO)
- Mrs A Wheeler (Class 11A)

[Continue to Book Appointments](#)

Step 3: Choose Teachers

Select the teachers you'd like to book appointments with. A green tick indicates they're selected. To de-select, click on their name.

	Mr J Brown SENCO (A2) Ben	Miss B Patel Class 10E (H3) Andrew	Mrs A Wheeler Class 11A (L1) Ben
16:30	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16:40	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16:50	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
17:00	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Step 4: Book Appointments

Click any of the green cells to make an appointment. Blue cells signify where you already have an appointment. Grey cells are unavailable.

To change an appointment, delete the original by hovering over the blue box and clicking *Delete*. Then choose an alternate time.

You can optionally leave a message for the teacher to say what you'd like to discuss, or raise anything beforehand.

Once you're finished booking all appointments, at the top of the page in the alert box, press *click here* to finish the booking process.

September Parents Evening Tuesday, 14th September (In-person)

2 appointments from 16:15 to 16:45

Print, Amend Bookings, Subscribe to Calendar

This is to allow parents and teachers to discuss progress and will take place on 13th and 14th September. Note that on the 13th there will be sessions available both in-person and via video call.

Time	Teacher	Student	Subject
16:15	Mr Mark Lubbock	Jason Aaron	English
16:30	Miss Bina Patel	Jason Aaron	Religious Education

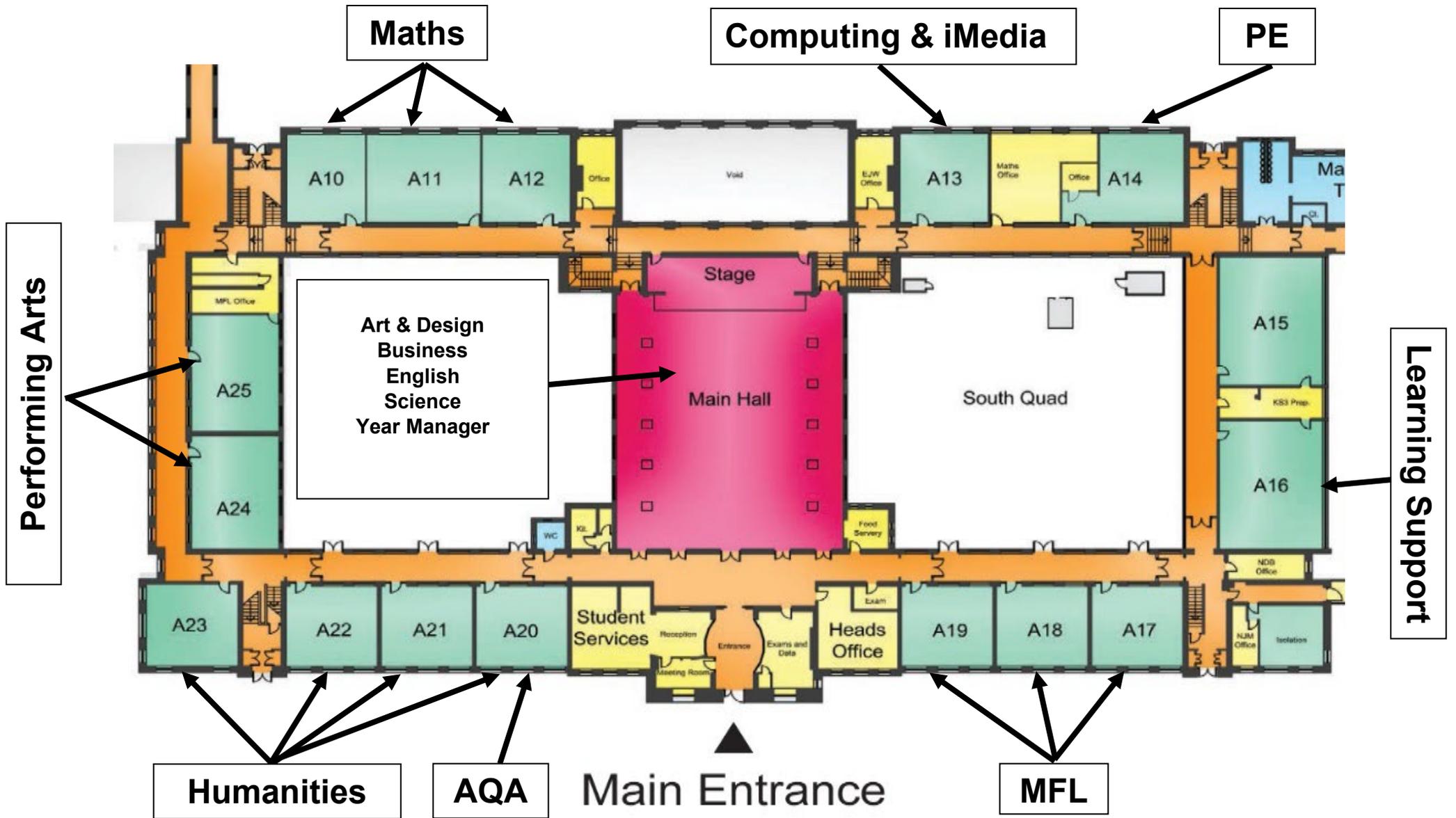
September Parents Evening Monday, 13th September (Video call) 2 appointments from 16:00 to 16:45

September Parents Evening Monday, 13th September (In-person) 2 appointments from 15:00 to 15:45

Step 5: Finished

All your bookings now appear on the My Bookings page. An email confirmation has been sent and you can also print appointments by pressing *Print*. Click *Subscribe to Calendar* to add these and any future bookings to your calendar.

To change your appointments, click on *Amend Bookings*.



STAGE

English Miss Dawson	English Miss Daykin	English Mrs Dunne
English Miss Edwards	English Mr Gee	English Ms Hellard
English Ms James	English Mrs Lythe	English Miss Meenagh
English Mr Moat	English Mrs Nicholson	English Ms Watson
Art / Ph Mrs Oates	Art Miss O'Donovan	Art Mrs Putley
DT Mr Moore	DT Mr Williams	Food Prep Mrs Williams
Photography Mr Allen	Photography Mrs Johnston	Business Mr Light

Seating Area

Science Mrs Byles	Science Mr Hartley	Science Dr Jaciuch
Science Dr Kern	Science Mrs Moore	Science Mrs Murgatroyd
Science Mr Normanshire	Science Miss Parker	Science Dr Parslow
Science Mr Rush-Patterson	Science Ms Sanders	Science Mr Shellard
Science Ms Soloway	Science Dr Stafford	Science Dr Sutcliffe
Science Mr Sykes	Science Mx Western	Science Mrs Winters
Business Mrs Roberts	Business Mr Thompson	Business Mrs Tod

Year Manager
Mrs Wilkinson

Main Hall