RKLT IT Services Guide



iPad Instructions – iOS17/18 Managed Apple ID



<u>1. Configuring Your New iPad</u>



Unbox and power up your iPad. Swipe up on the iPad to begin

Select your preferred language

Select "United Kingdom"

Choose your preferred appearance: Default, Medium or Large



Wait for the iPad to configure

Tap "<u>Set up without another device</u>" at the bottom of the screen

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Select your home	Wi-Fi	network
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Enter your Wi-Fi password and tap "Join"



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If this is your first HGS iPad, select "**Don't Transfer Anything**".

DO NOT RESTORE A BACKUP from a personal device - Doing so will cause issues during the setup process

If you <u>have</u> had an HGS iPad before, select "Restore from backup" and refer to the <u>PERSONALISATION</u> section below

Tap 'Enrol this iPad'

Wait for the Red Kite Learning Trust set up configuration to be installed

2. Personalisation



You will be given an Apple ID, this is setup and managed by the school.

The email address will be **the same as your school email but is not the same account**. You will also be given a **temporary** Apple ID password.

Enter your Apple ID email address into the **Apple ID** field press continue and then your temporary Apple ID password into the **Password** field.

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You will be prompted to **create a new password** for your Apple ID.

Enter the temporary Apple ID password again.

You will be taken to a second **create a new password** page and be asked to create a new password.

This needs to be **different** to the temporary Apple ID password you have just entered. Enter your own preferred 4 digit password.

Enter the new password you have just typed to verify the password.

You **need** to remember this password as this will be your new Apple ID password.



If prompted, agree to the terms and conditions

Turn on, Location Services

Select either Light or Dark mode and wait for the iPad to complete set up

You will be taken to the home screen of the iPad

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The iPad will prompt you to create a passcode, press "Change Now"

Enter your four (or more) character passcode, and press **"Continue"**

Re-enter the passcode and <u>press</u> "**Set Passcode**"

Then, verify passcode.

The iPad is now fully set up.

If you have any issues or questions whilst setting up the iPad, you can contact RKLT Helpdesk by emailing <u>helpdesk@rklt.co.uk</u>