



The Sixth Form

at Harrogate Grammar School

Excellence For All

18 January 2023

Dear Student and Parent/Carer

We write to outline the payment arrangements for various activities to celebrate the end of Year 13. Finishing school marks an important milestone in your life, and it is important that we mark your time at HGS and celebrate your achievements.

We appreciate that this is an expensive time and we have therefore spread the costs where possible.

Leavers Hoodies

As has been a tradition in previous years, there will be a Year 13 Leavers Hoodie available for you to purchase for **£26.00**. This year the hoodies will be a classic style 'pull-over' hoodie, in burgundy with white strings. The school logo will be embroidered on the front with the word 'LEAVERS' on the sleeve. Your personalised nickname will be displayed above the number 23 on the back, which will include all leavers' names within it.

To ensure that we meet the order deadlines and so that you receive your hoodie in time, the order form must be completed and payment must be made by **Monday 27 February**.

There are two steps to ordering your hoodie:

Please pay via the school's online payment system, which can be found at:

<https://www.harrogategrammar.co.uk/parents/payments/>

Cash or cheque payments cannot be accepted. The deadline for payment is **Monday 27 February**.

Payments received after this date will **not** be considered.

To order your hoodie, please complete the form via the link below to enter your required size and nickname/name. Please be aware any more than 8 characters may cause a reduced size in the font. All names will appear as stated on the form. This must be completed by YOU not your parent/carers as this creates problems when extracting the data. **You must submit your payment before you complete the order form as a payment reference is required. Any completed forms without payment will not be processed.**

Hoodie Form 2023

If you have not completed the order form and paid by the deadline then you will not receive a hoodie. Please be aware that it is the student's responsibility to correctly enter their information.

Yearbook

The online booking system is also open to reserve a copy of the Year 13 Harrogate Grammar Year Book 2023. Please pay online via: <https://www.harrogategrammar.co.uk/parents/payments/>

The cost is £26.00 and payment will close on **Monday 27 March**.

In the coming weeks, you will receive an email inviting you to log onto the online year book portal, through which you can:

- Leave comments on the page of other students
- View and select 4 comments left for you
- Upload your photo to appear on your page

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The deadline to submit items for the Yearbook must be made by **Friday 24 March**. We will be unable to accept any entries after this date due to the printing schedule. Please be aware that any unsuitable/inappropriate photographs or comments will be removed.

Leavers Ball 2023

The organisation of the Year 13 Leavers Ball, taking place on **Friday 30 June 2023**, is well under way. The Pavilions of Harrogate has been booked and the DJ and photographer confirmed. The full cost of the ticket will be **£50.00**, which will include: the cost of the venue, a three-course meal, fizz on arrival (for those who are 18), and entertainment, including a photo booth and sweet cart.

The online payment system is now active and can be paid at:
<https://www.harrogategrammar.co.uk/parents/payments/>

Cash or cheque payments cannot be accepted. The deadline for this payment is **Tuesday 2 May**.

In summary, please note:

Activity	Deadline for payment	Amount due	Order form
Leavers Hoodie	Monday 27 February	£26.00	Hoodie Form 2023
Yearbook	Monday 27 March	£24.00	Further email to follow
Leavers Ball	Tuesday 2 May	£50.00	n/a

Thank you for your co-operation and we look forward to celebrating the end of your school career with you.

Yours sincerely,

Sixth Form Leadership Team