



HARROGATE  
GRAMMAR SCHOOL  
EXCELLENCE FOR ALL

16 September 2022

Dear Parent/Carer

### Launch of the new Arbor Parent Portal App

During the last academic year, we moved to a new Management Information System, called Arbor. We use this system to maintain student records and manage day-to-day activities within the school. Students are now accessing timetable information via their own sign in on their iPads.

We are delighted to launch the Arbor Parent Portal app. This app will replace the SIMs parent app, Classcharts app and Red Kite Homework4 app. The new Arbor Parent Portal app allows us to consolidate the way we keep in touch with you and give you quick and comprehensive access to your child's activities and daily life at school. The Arbor Parent Portal app will allow you to access:

- Attendance records
- Assignments/Homework allocated including due dates
- Behaviour information – points awarded, any negative incidents or detentions allocated. Further information about our new [Positive Achievement system can be found here](#).
- Contact details for you and your child – these can be easily updated within the app
- Progress grades/half term reports – issued each half term
- Trips or extra-curricular clubs that your child has or will be attending

Next week, you will receive an email with details about how to log into the Arbor Parent Portal. Please click [on this link](#) for further information or if you have problems logging in. This link includes a useful video on how to use the app. **Please do not download the app or try to log in until you receive this email.**

If you already have access to Arbor for children at another school, we recommend you log in through a web browser initially to enable you to link your accounts.

Upon logging in to the app, you will see reference to a range of consents. This includes consents that you have made decisions about previously, which have been migrated from our old system to Arbor. Please can we ask you to look through these consents and ensure that any outstanding consents are completed or refreshed. If you wish to withdraw any of your consents, at any given time, please email [HGSgateway@hgs.rklt.co.uk](mailto:HGSgateway@hgs.rklt.co.uk)


Further details about the other apps that are used by the school can be found below.

We hope you find the new Arbor Parent Portal a useful and effective tool.

Yours sincerely

**Mrs K Moat**  
Associate Headteacher

## Useful apps

| Click below for more information  | Portal name                          | Used for  | Parent login   | Student login  |
|---|--------------------------------------|---|--|--|
|    | <b>Arbor Parent Portal</b>           | Attendance<br>Behaviour points<br>Student reports<br>Homework<br>Trips/Clubs<br>Update contact details<br>School consents | Sign in using the email address you use to receive communications from the school    | Students can sign in once they have their Network email address and password                       |
|    | <b>Showbie</b><br>(Student use only) | Resources for lessons and Home Learning   | No parental access   | Students can create an account and sign in once they have their Network email address and password |
|  | <b>Scopay</b>                        | Pay for school lunches, trips, donations  | Link code emailed by HGS Finance   | No student access  |
| <a href="#">Access Lunchpal</a>   | <b>Lunchpal</b>                      | Pay for Encore Music lessons  | Access via the website   | Access via the website   |
| <b>Apps that can be deleted (no longer in use)</b>                                  |                                      |   |  |  |
|  | <b>SIMS app</b>                      |   |  | <b>Red Kite Homework4</b>  |
|  | <b>ClassCharts</b>                   |   |  |  |