HARROGATE GRAMMAR SCHOOL
EXCELLENCE FOR ALL

RED KITE
LEARNING TRUST

17 November 2026

Dear Parents/Carers

Year 11 Parent Consultation Evening

We would like to invite you to an **in-school** Year 11 Parent Consultation Evening with subject staff on **Tuesday 8 December from 4pm to 7pm.**

The consultation evening will take place in school and appointments can be booked via our online Parent Evening System.

Teachers will be seated within their faculties in the following areas:

Main Hall – Business, Humanities, PE & BTEC Sport, Mr Liley and Mrs Mitchell/Mrs Howard

Classrooms around the Main Hall – Art, Design, Food & Nutrition, English, Maths, Computing & iMedia, MFL, Performing Arts, & Science

Appointment booking
Our online booking system allows you to choose your appointment time with teachers. **The online booking system will be live from 6pm on Tuesday 24 November to 6pm on Tuesday 1 December.**

Please visit https://harrogategrammar.schoolcloud.co.uk/ to book your appointments. A short guide on how to add appointments is included with this letter. If you have any questions or difficulties, or you wish to change an appointment, please email mail@hgs.rklt.co.uk.

Please login using the following information:

- Your first name, surname and email address (as indicated on the school's system)
- Your child's preferred first name, surname and date of birth

Appointment length
Appointments will be **5-minute** slots with the teacher. Please leave 5-minute gaps between appointments to allow time for movement around school. A seating plan is attached for your guidance and information.

Who can I make an appointment with?
Appointments are on a 'first-come, first-served' basis, and are limited to 30 slots in total per teacher. In a small number of cases, not all parents can be seen by teachers with more than one Year 11 class, as with all parent consultation evenings. There is an option to add your name to a waiting list, if there is a particular teacher you would like to see. If an appointment becomes free, you will automatically be added to that teacher's appointment list.

Due to the number of parent appointments available with science teachers, if your child takes triple science you will be able to see two of your child's science teachers and if your child takes combined science you will be able to see one of your child's science teachers. You will, however, be able to receive feedback across all GCSE Science courses, in the appointment(s).

Please note that many Form Tutors also teach a Year 11 class, so tutor appointments will not be available. If you wish to obtain feedback from a tutor, or from a teacher with whom you are unable to meet, please email mail@hgs.rklt.co.uk and the appropriate teacher or tutor will respond either by email or telephone.

Harrogate Grammar School Arthurs Avenue, Harrogate, North Yorkshire HG2 0DZ
01423 531127 mail@hgs.rklt.co.uk HarrogateGrammarSchool @HarrogateGS
www.harrogategrammar.co.uk
Headteacher: Mr N Renton, Associate Headteacher: Mrs K Moat

Learning Trust Alliance Teacher Training Teaching School Hub

Red Kite Learning Trust is a charitable company limited by guarantee registered in England and Wales. Company number: 7523507.
Registered office: Red Kite office, Pannal Ash Road, Harrogate, North Yorkshire HG2 9PH. Our Privacy Notices can be found via www.rklt.co.uk/privacy-notices.

If you wish to make an appointment with Mrs Karen Mitchell and Mrs Marie-Louise Howard, our Careers Advisers, please email mail@hgs.rklt.co.uk.

If you wish to come discuss any pastoral or general Year 11 matters, please come and see me in the hall.

Attending your appointment on the evening
The school will be open from 3.50pm for parents. This allows time to prepare the rooms for the evening. Please enter the school via Main School Reception and sign in before heading to your first appointment. A plan is included in this letter to help you find your appointments. Staff will also be available, and plans displayed across the school to help you locate the appropriate classroom. On the evening, we ask that you adhere to the 5-minute limit per appointment. We would also ask parents to avoid putting the system under pressure by instigating meetings without appointments.

Your son/daughter is invited to join you for any appointments on the evening. We feel this enables students to fully appreciate how they are progressing and what they can do to achieve their full potential.

A reminder that the application form for our Sixth Form is now available via this link.

We look forward to seeing you in school.

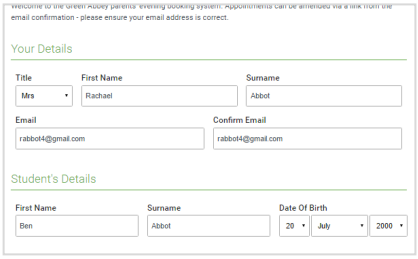
Yours sincerely



Mr Liley
Year 11 Manager

Parents' Guide for Booking Appointments

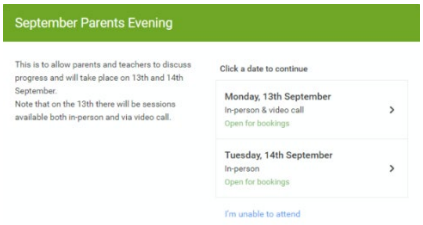
Browse to https://harrogategrammar.schoolcloud.co.uk/



Step 1: Login

Fill out the details on the page then click the *Log In* button.

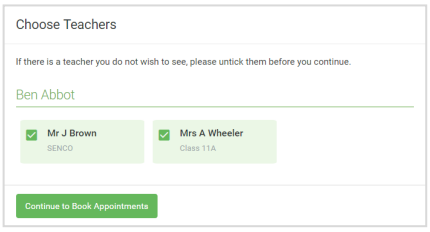
A confirmation of your appointments will be sent to the email address you provide.



Step 2: Select Parents' Evening

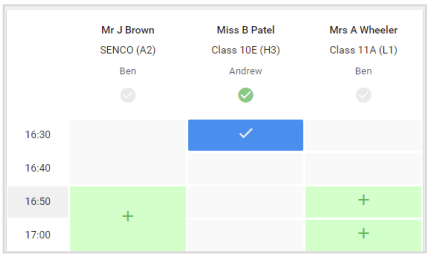
Click on the date you wish to book.

Unable to make all of the dates listed? Click *I'm unable to attend*.



Step 3: Choose Teachers

Select the teachers you'd like to book appointments with. A green tick indicates they're selected. To de-select, click on their name.



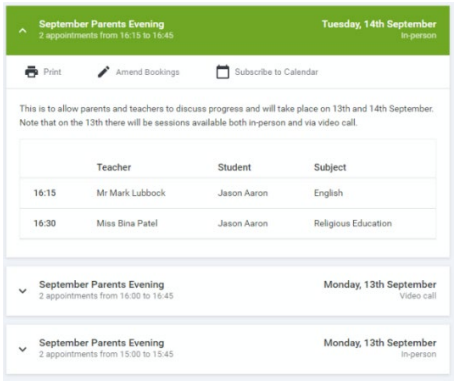
Step 4: Book Appointments

Click any of the green cells to make an appointment. Blue cells signify where you already have an appointment. Grey cells are unavailable.

To change an appointment, delete the original by hovering over the blue box and clicking *Delete*. Then choose an alternate time.

You can optionally leave a message for the teacher to say what you'd like to discuss, or raise anything beforehand.

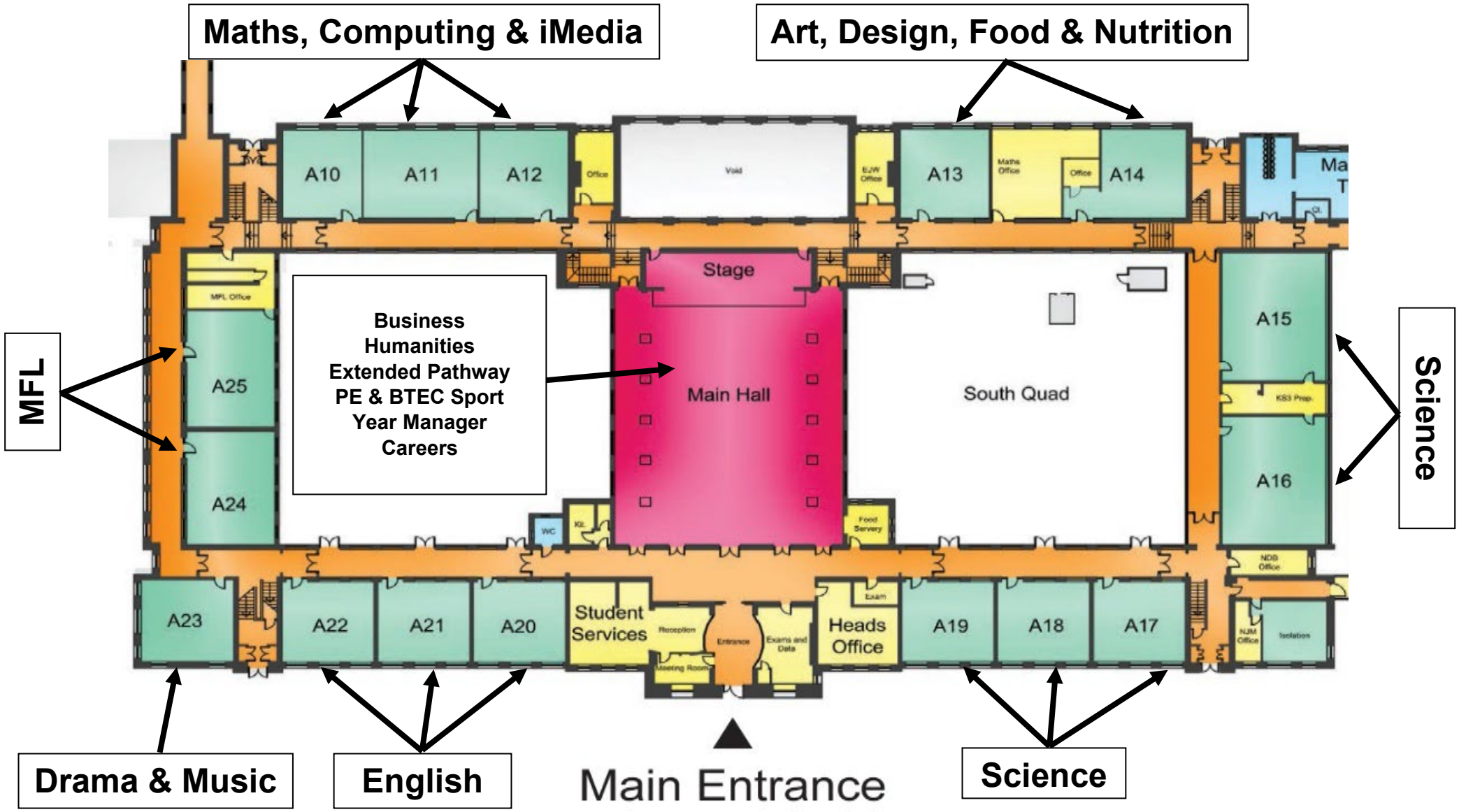
Once you're finished booking all appointments, at the top of the page in the alert box, press *click here* to finish the booking process.



Step 5: Finished

All your bookings now appear on the My Bookings page. An email confirmation has been sent and you can also print appointments by pressing *Print*. Click *Subscribe to Calendar* to add these and any future bookings to your calendar.

To change your appointments, click on *Amend Bookings*.


Maths, Computing & iMedia
Art, Design, Food & Nutrition
MFL
Science
Drama & Music
English
Science
Main Entrance
A10
A11
A12
Office
Void
EJW Office
A13
Maths Office
Office
A14
Stage
MFL Office
A25
A24
Business
Humanities
Extended Pathway
PE & BTEC Sport
Year Manager
Careers
Main Hall
South Quad
A15
KS3 Prep.
A16
WC
Kit.
Food Servery
NDB Office
A23
A22
A21
A20
Student Services
Reception
Meeting Room
Entrance
Exams and Data
Heads Office
Exam
A19
A18
A17
NJM Office
Isolation

STAGE

Business
Mr Light

Business
Mrs Parkin

History
Mr Baird

History
Mrs Chesworth

Business
Ms Wilkinson-Cox

Business
Mr Thompson

History
Miss Devey

RS
Mrs Brodie

Extended Pathway
Mr Kempton

Geography
Miss Badley

RS
Mr Clarke

RS
Mr Gilderoy

Geography
Mrs Barker

Geography
Mrs Barr

RS
Mrs Nicholson

RS
Miss Watson

Geography
Mrs Crawshaw

Geography
Miss Hamm

Sociology
Miss Clarke

Sociology
Ms Feneck

Geography
Ms Smith

Geography
Mrs Weston

BTEC Sport
Mr McDonald

BTEC Sport
Miss Skidmore

YEAR MANAGER
Mr Liley

CAREERS
Mrs Howard
Mrs Mitchell

PE
Mr McIntyre

Waiting Area

Main Hall