



Unavoidable School Closure Procedure

While rare, extreme weather or unforeseen events may require the school to close. This notice outlines how we will communicate and manage such closures to ensure safety and clarity.

Communication

Assume school is open unless notified otherwise. If closure is necessary, we will:

- Send an initial message via the Arbor app
- Send an **email** to all registered primary contacts
- Post a message on our [school website](#)
- Share updates on our [Facebook](#) and [Instagram](#) pages

If no message is issued, school will operate as normal. Please avoid calling unless essential, so staff can focus on timely communication.

Travel and Transport

- If your child's **school bus is cancelled due to snow**, only bring them to school if you can also collect them.
- If you live in **outlying villages**, do not send your child if there's a risk they may not get home safely.
- Bus services will aim to run as normal, even if delayed.

Early Closure Due to Snow

If conditions worsen during the day, we may close early to allow safe travel home. In such cases:

- We will notify you using the communication channels above.
- Senior staff will remain on site until all students have left safely.
- If your child cannot get home or you cannot collect them, please ensure they have a **pre-arranged safe place** nearby (e.g., with a relative or family friend). This is especially important for families in rural areas.

Our Commitment

If school opens, we will do our utmost to remain open for the full day. Weather conditions can vary widely across our catchment, and decisions are made with care and timeliness.

Thank you for your continued support in helping us manage these rare but important situations.

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