



Friday 3 October 2025

Dear Parents/Carers

### YEAR 13 PARENT CONSULTATION EVENING

I would like to invite you to a 'virtual' Year 13 Parent Consultation Evening with subject staff on Tuesday 4 November between 4.00pm to 7.30pm.

The below subjects will hold a second parent consultation evening on Tuesday 11 November between 4.30pm-5.30pm to accommodate appointments. This is due to the high number of students taking these courses. If appointments are made for Tuesday 4 November, there is no need to make a second appointment for Tuesday 11 November.

- Business / Business BTEC
- Economics

Our online booking system allows you to choose your appointment times with teachers. The online booking system will be live from 6.00pm on Tuesday 14 October to 6.00pm on Tuesday 21 October.

**Please note only one appointment should be made per subject.**

Appointments will be **5-minute** slots with the teacher. The added 1 minute is a buffer for the call to end and for the teacher to prepare for the next call. Due to timer restrictions the system is set up to end the call after 6 minutes. This is something the teacher has no control over.

Please visit <https://harrogategrammar.schoolcloud.co.uk/> to book your appointments. A short guide on how to add appointments can be found [here](#).

Please log in with the information requested:

- Your first name, surname and email address (**as indicated on the school's system**)
- Your child's first name, surname and date of birth.

Please be aware that this is a first-come, first served system and appointments are limited per teacher. If you are unable to meet with a teacher and wish to obtain feedback, please send an email to [HGSsixthform@hgs.rklt.co.uk](mailto:HGSsixthform@hgs.rklt.co.uk) and the appropriate teacher will respond either by email or telephone.

The following members of the Sixth Form Team will also be available for virtual meetings:

- Mrs Mitchell – Careers Advisor
- Mrs Armstrong-Turner – Year 13 Student Support Manager (Pastoral queries)
- Miss Yates – Learning Mentor

If you require an appointment with either Mrs Mitchell, Mrs Armstrong-Turner or Miss Yates, please email Mrs Harriss and specify your preferred time via: [harrissr@hgs.rklt.co.uk](mailto:harrissr@hgs.rklt.co.uk) who will make the appointment for you.

The Sixth Form at Harrogate Grammar School Arthurs Avenue, Harrogate, North Yorkshire HG2 0DZ  
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[www.harrogategrammar.co.uk](http://www.harrogategrammar.co.uk)

Headteacher: Mr N Renton, Director of Sixth Form: Mr B Twitchin



Learning Trust Alliance Teacher Training Teaching School Hub

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## **Accessing the video appointments on the evening**

On the evening, please log in to the [Parent Evening System](#) in plenty of time for your first appointment. Please log in using your child's school iPad and ensure this is fully charged. A guidance video, detailing step-by-step instructions on how to access the video calls will be emailed to you ahead of the evening. Once you have logged on you will be able to remain logged on and on the same meeting screen between appointments. This should help to avoid any technical issues between appointments.

Your son/daughter is invited to join you for any video calls on the evening. We feel this enables students to fully appreciate how they are progressing and what they can do to achieve their full potential in this important year.

If you have any questions or difficulties, or you wish to change an appointment, please contact Sixth Form Reception on 01423 535235.

The final year 13 Parent Consultation Evening will take place on Tuesday 24 February 2026 and this will be an in-person consultation.

We look forward to seeing you online.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Ben Twitchin', with a stylized flourish at the end.

**Ben Twitchin**  
**Director of Sixth Form**