



The Sixth Form
at Harrogate Grammar School
Excellence For All

20 July 2021

A Level Results Day

Dear Student and Parent/Carer for information

This letter contains important information regarding leaving arrangements and A Level Results Day.

Results Day – Tuesday 10 August

The school will have a large team dedicated to supporting students on results day and over the week until you have secured a progression route that meets your needs.

Results will be emailed to students through their school email address at 8.30am on Tuesday 10 August. To access your student email account please go to <https://portal.office.com>, put in your email address and then your password on the subsequent IAMCloud login page. A specific communication will be sent to you shortly outlining all the information you need about the appeals process this year.

On results day, students are advised to check offers on UCAS TRACK as soon as possible; TRACK should be live from early Tuesday morning.

Students in Clearing, or seeking to adjust their offers, will be contacted by a member of the Sixth Form team to arrange a meeting, either in school or remotely via Microsoft Teams to offer advice and to help guide students through the process.

What happens next if I have applied to university?

The status of your offer will be confirmed on UCAS TRACK and you will be in one of the following situations:

1) Conditions of offer met:

Conditional firm (CF) will become unconditional firm (UF)

Conditional insurance (CI) will become unconditional insurance (UI)

Applicants not confirmed as their firm choice, but who meet the conditions of their insurance will automatically be placed there. You do not need to contact the university and you will receive confirmation.

2) Conditions of offer met and exceeded:

Adjustment – applicants who have **met and exceeded** the conditions of their firm offer have the option to potentially swap onto an alternative course that they may prefer. The option to register for adjustment will be displayed if you are eligible. Adjustment is available from A level results day (10 August 2021), until 18 August. In the meantime, your conditional firm (CF) will become unconditional firm (UF) and you will still receive a confirmation from your firm choice. Therefore, the place that you are holding will be safe whilst you look at other options.

Students eligible for adjustment will be contacted by a member of the Sixth Form team to arrange a meeting, either in school or remotely via Microsoft Teams to offer advice and to help guide students through the process.

3) Conditions of offer not met

Changed course offer – applicants who have not met the conditions of an offer may sometimes be made a changed course offer; this is indicated on TRACK by UCC.

You may wish to accept this offer but there is no obligation to do so. You will be asked to reply – if you decline the offer you will be placed with your insurance choice or if they decline, you move automatically into Clearing.

It is advisable to seek advice from a member of staff if you are not certain about accepting a changed course offer.

4) UCAS Clearing

Clearing is available for students who have not met the conditions of their CF or CI offers. If you are eligible for clearing you will see a message at the top of your offers screen: *You are in clearing*. A Clearing Number will then be displayed and you will be given an *Add Clearing Choice* button.

Clearing Plus is a service in which UCAS match available courses that have vacancies to the ones you applied for. The service can be accessed in the following way:

- Click on '*See matches*' on UCAS TRACK. This will allow you to start browsing courses that match those that you have applied for.
- Click the '*I'm Interested*' button for any course that you would like to be considered for. Your details will automatically be passed onto the university. You can select 5 active interests at any one time.

If the university still has places, they may contact you to discuss things further and make an offer. If you are made an offer you can add this as a clearing choice so that your place can be confirmed.

Students in Clearing will be contacted by a member of the Sixth Form team to arrange a meeting, either in school or remotely via Microsoft Teams to offer advice and to help guide students through the process.

Destinations

We are required by local government to provide a destination report for all of our leavers. This will be emailed to students and we ask you to complete and return the form on results day with your post Sixth Form destination details. For those students who are unsure about their destination on results day, we will contact you later by phone or email to confirm.

Further Careers Guidance beyond UCAS

The Sixth Form Leadership Team will be available throughout the post-results period and can be contacted through email at sixthform@harrogategrammar.co.uk.

We have arranged for our career's adviser, Mrs Ann Tunstall, to be available on Tuesday 10, and Wednesday 11 August between 9.00pm – 3.00pm for general careers guidance. Please contact Mrs Sharman at ejs@harrogategrammar.co.uk in order to make an appointment.

Staying in touch

We encourage all Year 13 students to keep connected by joining [Harrogate Grammar Connect](#), our interactive platform for alumni. This platform provides you with a place to stay in touch with your school friends and ongoing events, and importantly, enables you to make contact with other HGS alumni who have attended the university or college course you are moving on to, with the potential to advance your career through inside connections in the industry you are pursuing.

Many alumni also express an interest in acting as mentors for graduating students, and are willing to help with CV building and job opportunities. These kinds of opportunities will only develop as the network grows, so please share social media posts and spread the word to build the network.

Join [Harrogate Grammar Connect](#) using your LinkedIn or Facebook login details. Please also join the HGS Facebook page [@HarrogateGrammarSchool](#) and HGS Twitter [@HarrogateGS](#) if you haven't already done so.

We look forward to seeing you at the Year 13 Leavers Ball on Saturday 24 July.

We hope that you have many happy memories of Harrogate Grammar School and we look forward to hearing about your future success in your career. We would also like to sincerely thank your parents/carers for all the support that they have given you and our school.

Please do not hesitate to contact the school if you require any further support or information.

Yours sincerely



Mr B Twitchin
Director of Sixth Form