



HARROGATE GRAMMAR SCHOOL

EXCELLENCE FOR ALL

CERTIFICATE COLLECTION REQUEST

For the attention of the Examination Office.

I authorise the person named below to collect my *GCSE / A LEVEL exam certificates on my behalf.

*delete non applicable

Name of Person Collecting Certificates (print): _____

Please state the year you took your final exams: _____

Student Name (print): _____

Student Signature: _____

Date: _____

This form has to be handed in when the authorised person collects your certificates. Please note that any uncollected certificates will be destroyed after 12 months in line with awarding body regulations.

If you require any further information about your certificates please do not hesitate to email examinations@harrogategrammar.co.uk.

Yours faithfully

Examinations Office