



HARROGATE
GRAMMAR SCHOOL
EXCELLENCE FOR ALL

To All Parents/Carers of Pupils

Dear Parents/Carers,

6th September 2019

Election of Parent Governor

As more than one nomination has been received, it is necessary to hold a secret ballot. Please find attached the ballot paper. Apologies for the apparent complexity of the voting arrangements, but we are bound by DfE guidance to organise the election in this way.

Each parent/carer of a pupil on roll is entitled to vote for one candidate. If you cast more than one vote, your ballot paper is spoiled and will not count. When you have marked your paper, place it in a sealed envelope. Then place this inside a second sealed envelope (one for each parent who wishes to vote). The name(s) and form(s) of each of your children must then be printed *clearly and legibly* across the back of **only the outer envelope**.

The outer envelope should be addressed "Parent Governor Election 2019" on the front, and be returned to the school by **noon on Monday 16th September**. This can be done either by post, or via your child to Reception. If the ballot paper(s) are not returned in envelopes as prescribed, then they must be regarded as spoiled papers and not counted.

On receipt, the pupil name(s) on the outer envelope will be checked for entitlement to vote. The inner envelopes will then be placed unopened in a ballot box, to be counted subsequently by the Clerk and a member of the Governing Body. This procedure will ensure that the ballot remains secret and that only persons entitled to vote have done so. Each candidate is entitled to be present for the count itself.

There is no possibility of any parent being able to submit more than the maximum number of votes they are entitled to, because of the arrangements for verifying the outer envelope containing the ballot papers.

The successful candidate becomes Parent Governor immediately.

If you would prefer a hard copy of this letter and the ballot paper, these can be obtained from main school reception by either yourself or your child.

Yours sincerely,

Mr N Renton
Headteacher

Election of Parent Governor – Harrogate Grammar School

It is necessary for one Parent Governor place on the Local Governing Body to be filled by a ballot of all parents eligible to vote. Please cast your vote by placing an 'X' *against the name of your chosen candidate*. **If you cast more than one vote, then this paper has to be regarded as spoiled.**

Place X here	Candidate	Details
	Mr Andrew Lindley	I have three children at HGS, and would like to give something back. As a Consultant Anaesthetist I have experience in children's health, welfare and safeguarding, along with delivering the best return from limited budgets. I am passionate about pupils unlocking their potential, both beyond the classroom and academically.
	Dr Kathryn Scott	I am a Charity Chief Executive responsible for human resources, audit and a £12m annual turnover, reporting to Trustees quarterly. My experience includes being a school governor with responsibility for data. I have secured grants of £500k and have an interest in public health including mental health, screening and immunisation.
	Mrs Alison Spencer	I would love to extend my parental involvement and passion for education by sharing my experiences from consulting, industry and volunteering roles (including managing projects, assessing risks and safeguarding). Working as part of our governors' team I hope to help shape the learning environment and support success for all students.
	Mrs Edwina Mort	Served as a governor of a primary school for seven years and brought fifteen years' experience from banking and global industry. As staff and governor in a safeguarding role, I heavily participated in two Ofsted inspections in the last year. With two children, I welcome the opportunity to serve their school.

This ballot form must be placed in an inner and outer envelope as explained in my letter of 6th September 2019 and returned to me at the school by noon on *Monday, the 16th September 2019*. Your child should hand the envelope in to Reception, or you can post it to us.

**Mr N Renton
Headteacher**