Dear Parent/Carer

New York Trip for Sixth Form Students 19 July - 24 July 2017

Offering a residential trip abroad has become a regular feature of the school year for students studying at Harrogate Grammar School. The trip to New York will be for Year 12 students, and take place from Wednesday 19 July until Monday 24 July 2017.

New York offers a valuable and exciting experience for students; giving the unique opportunity to see key places involved in the making of America, historically, culturally and politically. It is a wonderful opportunity to experience one of the most vibrant and cosmopolitan cities in the world and affords students the chance to experience a variety of cultures in one place.

We will be travelling with NST an agent with 40 years’ experience in organising trips to the US with a reputation as one of the UK’s leading specialist educational tour operators. NST is ATOL and AITO protected and members of the Association of British Travel Agents (ABTA).

The planned itinerary for the trip will include the following:

- Tour of the UN building
- 9/11 Memorial
- Metropolitan Museum of Modern Art (MoMA)
- Statue of Liberty and Ellis Island
- Walking tour of Downton Manhattan, to include Little Italy and China Town
- Tickets to a Broadway show
- Top of the Rock
- Opportunities to visit universities including NYU, Columbia and Julliard*

*To be confirmed

The cost of this trip is £1400.00 and includes:

- return flights from Manchester with British Airways
- quality accommodation, room only on a bed sharing basis
- evening meals in selected venues e.g. Hard Rock Café, Bubba Gump
- entrance fees to all of the attractions
- transportation from school to Manchester airport and all transport within New York.

We anticipate the level of interest to be high for this trip and can take no more than 30 students, so in order to enable us to allocate places fairly we would like to understand the levels of interest across the year group and potential numbers. If you would like your son/daughter to take part in the trip, please pay the non-refundable deposit of £210 via the online payment system by 9.00am on Monday 10 October 2016.

Places will be allocated on a first come first served basis. We will set out a suggested payment schedule early in December for the remainder of £1,190. The £210 deposit will enable us to secure our flights with British Airways and accommodation in New York.
Cancellation Charges and Changes (from NST our travel company)
If any member of the group decides to cancel the following charges will apply:

- Any time after booking – forfeit all deposits paid
- 70-29 days before departure – 60% of the tour cost
- 28-15 days before departure – 80% of the tour cost
- 14 days or less before departure – 100% of the tour cost

Cancelling seats on the flight
It’s important that parents/carers are made aware that the charges for cancelling seats on flights differ from – and override – the standard cancellation charges shown above. As some airlines require NST to pay the full value of the flights at the time of booking, should any member of the group cancel their place you’ll be liable for the cost of the flight to NST.

Name changes
Once names have been submitted to the airline, amendments to any passenger name will incur either a name change or ticket reissue fee depending on the airline’s individual policy.

The school has arranged for insurance to cover school visits and trips. A full electronic copy of the policy or key facts are available on request. Whilst this is a comprehensive policy it is subject to standard terms, conditions, excesses and a single article limit of £500. If it is not sufficient to cover your son/daughter’s property, then you may wish to arrange your own insurance.

Please note that the emergency contact and medical details on the school database will be used for this trip. If you believe that any of these details may not be up-to-date please contact the Data Office. The insurance cover will be provided by the school insurance policy and this relies upon your medical details being correct. Insurance details are available upon request.

We are very excited about the prospect of this trip and look forward to sharing all that New York has to offer with the students.

Yours sincerely

J. Watson
Trip Leader

Mr N. Renton
Head of Sixth Form